

CMH Community Memorial Hospital

512 Skyline Boulevard, Cloquet, Minnesota 55720

Student Job Shadowing Request Application

Thank you for your interest in doing a Job Shadow at Community Memorial Hospital. We believe strongly in partnering with our community to provide meaningful educational experiences to students interested in entering the healthcare fields.

Placement for observation or shadowing is not guaranteed. Job Shadow requests are handled in the order in which they are received. Placements typically are designed for shifts lasting four to eight hours, with the exception of college-credit hours, which are arranged by your school. Please allow 2 to 4 weeks for the processing of requests.

CMH Job Shadow Policy Requirements

- Applicant must be entering their freshman year of high school or older.
- HIPAA Training (30-minute session on the first and third Tuesdays of each month at 10 am in the Pine Room (CMH ground floor).

Complete this form and email a copy to jschultz@cloquethospital.com.

Or mail the printed form to: CMH Job Shadows / ATTN: Jordan Schultz, 512 Skyline Blvd, Cloquet, MN 55720.

For more information, email Jordan at jschultz@cloquethospital.com or call 218-878-7073.

Part 1: Contact Information (please print or complete on computer)

First name: _____ Last name: _____

Address: _____

City: _____ State _____ Zip Code: _____

E-Mail: _____

Phone: _____ Cell: _____

Part 2: Job Shadowing Information

Are you a current CMH employee? Yes No

Reason for wanting to shadow: _____

Please describe your area of interest (MD, RN, REHAB Programs, etc.)

Have you already arranged with a CMH employee for this job shadow? Yes No

If yes, please provide: Employee's Name: _____

CMH Department: _____ Contact at: _____

Date(s) and time(s) desired for this learning experience? (Be as specific as possible.)

Number of *Job Shadow* hours desired: _____ Date _____