



**AUTHORIZATION FOR ADULT PROXY ACCESS TO PATIENT PORTAL**

**Patient Information** (Please print)

Patient Name: \_\_\_\_\_(first) \_\_\_\_\_(MI) \_\_\_\_\_(last)  
Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Phone Number (\_\_\_\_) - \_\_\_\_ - \_\_\_\_ Sex:  Male  Female  
Email Address: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

**Proxy Information** (Please print)

I authorize the following individual to participate in Community Memorial Hospital’s Patient Portal as my proxy.

Proxy’s Name: \_\_\_\_\_(first) \_\_\_\_\_(MI) \_\_\_\_\_(last)  
Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Phone Number (\_\_\_\_) - \_\_\_\_ - \_\_\_\_ Sex:  Male  Female  
Email Address: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

Proxy Relationship to Patient: \_\_\_\_\_

I understand that my proxy will have the same access and privileges that I have for the Patient Portal. I understand that this allows my proxy online access to my personal health information. My proxy will be able to view portions of my record that I am able to view. I also understand that additional information may be made available to my proxy through the patient portal as Community Memorial Hospital continues to implement this product.

By signing this authorization, I am requesting Community Memorial Hospital to give access to my proxy to utilize the patient portal. I understand that Community Memorial Hospital will require my proxy to sign an acknowledgment and agree to the terms and conditions for use of the patient portal.

This authorization is valid until revoked by me. I understand that a written request is necessary to revoke or cancel this authorization. However, I understand that my revocation will not be effective as to uses and/or disclosures already made in reliance upon this authorization. I realize that the information used and/or disclosed pursuant to this authorization may be subject to re-disclosure and no longer protected by federal privacy laws.

**Patient Acknowledgment**

\_\_\_\_\_  
Signature of Patient Date

**Proxy Acknowledgment**

\_\_\_\_\_  
Signature of Proxy Date

CMH Health Information Services Dept USE ONLY Medical Record Number: \_\_\_\_\_

Identification of patient verified? (circle one) **Y / N** Method (circle one) Photo ID / Compare signatures / Other : \_\_\_\_\_  
Identification of proxy verified? (circle one) **Y / N** Method (circle one) Photo ID / Compare signatures / Other : \_\_\_\_\_

Entered in Meditech: \_\_\_\_\_ Date Completed By: \_\_\_\_\_ Staff Signature/Initials